

# SKILLS VENTURE | ENTREPRENEUR TERMS AND CONDITIONS

## DEFINITIONS

- "The entrepreneur" means a person or persons receiving mentoring support from a mentor who has been assigned to them by Skills Venture, in line with the mentoring programme as described below.
- "The mentor" means an overseas volunteer who is a client of Skills Venture, and whom Skills Venture have matched with the entrepreneur for the purposes of providing mentoring support in Kenya over a defined period.
- "Skills Venture" means Skills Venture Limited, whose registered offices are 2 Braddyll Street, London SE10 9AE, UK (company no. 06304882), and also Skills Venture Kenya Limited, whose registered offices are PO Box 779, 20117 Naivasha, Kenya (company no. 146235).
- "The mentoring programme" means the package of skills support services that Skills Venture provides to the entrepreneur, as laid out in the terms and conditions set out below.

## TERMS AND CONDITIONS

1. Skills Venture will endeavour to match the entrepreneur with one or more mentors, whose professional skills and background will enable them to assist the entrepreneur with the development of their business, and to overcome any particular needs that they have outlined in their application to Skills Venture.
2. Skills Venture cannot guarantee that a mentor with the appropriate skills can be found, or that a mentor will be able to provide assistance in all areas required by the entrepreneur; indeed, in most cases, mentoring support will focus on a particular issue or set of issues only. Equally, Skills Venture cannot take any responsibility if the mentor drops out of the mentoring programme at any point, whether this is before or after it has started.
3. Skills Venture cannot be held liable for any financial or other loss or damages that may befall the entrepreneur, or his or her business or associates, as a result of following the advice given by the mentor. The entrepreneur assumes full responsibility for any action taken on recommendations made by the mentor.
4. The entrepreneur agrees to share confidential business information with the mentor where this is necessary to enable the mentor to provide advice, on the understanding that this information will not be shared more widely.
5. The entrepreneur accepts that the Skills Venture mentoring programme does not guarantee to lead to a measurable improvement in the performance of his or her business activities. The entrepreneur also accepts that Skills Venture mentoring programmes are generally short in duration (often two weeks or less), and that the nature of the mentoring is about discussion of the issues and possible ways forward rather than necessarily identifying concrete solutions. It is intended to be a two-way exchange of knowledge, information and ideas, rather than a one-way skills transfer from the mentee to the entrepreneur.
6. Skills Venture mentoring programmes do not include any financial assistance from the mentor to the entrepreneur. If the mentor offers such support, the entrepreneur understands that any resulting financial agreements made between the entrepreneur and the mentor are entirely unconnected to Skills Venture, and that Skills Venture accepts no liability for any financial or other loss to the entrepreneur or the mentor as a result.
7. The majority of mentors are only in Kenya for a short period of time. As a result it is extremely important that the entrepreneur attends any and all agreed mentoring sessions, without cancelling or deferring them at late notice, and ensures that they arrive at the agreed time. The entrepreneur understands that, if he or she fails to attend an agreed mentoring session, or arrives more than an hour late, they may forfeit any further mentoring sessions.
8. Entrepreneurs are expected to make their own way to the mentoring sessions, whether they are held at the Skills Venture campus near Naivasha, at the entrepreneur's premises or at an agreed neutral location. The entrepreneur is expected to meet the costs of their transport to and from the session.
9. Entrepreneurs are charged a nominal fee of KSh 500 per day for Skills Venture mentoring sessions. This includes the provision of mentoring advice itself, and also lunch. The entrepreneur agrees to pay this fee in full at least 24 hours in advance of each mentoring session (where possible by M-PESA or Zap), and understands that failure to pay this fee at this time may lead to the forfeiture of some or all mentoring sessions. The first session is free.